

Wednesday, 25th March 2026

Dear Parent/Carer,

Year 11 Updates for summer exam series

As we are approaching the end of the initial journey for Year 11 we wanted to inform you of some next steps when it comes to the GCSE summer examination series.

Exam Briefing timetable

As part of the exam preparation for Year 11, once we are into the main exam season we will begin to collapse the timetable to support with exam briefings in order to help best prepare the students for their exams.

As part of the offer this year we will be conducting exam briefings in two main blocks each day. The first block will run for Periods 1 and 2 within the same subject, and the second block will run during Periods 3 and 4.

We appreciate the effort that Year 11 students have currently put in throughout this academic year and understand when the summer exam series starts it can become very demanding for all students. Therefore, from Monday 11th May, we are offering your child the option to leave school site from 1.10pm onwards if they have met the following criteria:

- 100% attendance at the Academy;
- They have arrived on time to the Academy that day;
- They have demonstrated the Grace Way during and fully engaged in their exam briefing sessions;
- They do not have an exam during the afternoon.

In order for us to allow your child to leave site from 1.10pm onwards we need you to complete the attached [Google Consent Form](#) to acknowledge and understand that you are taking responsibility for your child once they have left school site at 2pm. *If you have not completed the Google form your child will be expected to remain in school until the end of the Academy day.* Students will also be expected to remain in school if they do not meet the criteria for early dismissal.

This timetable will run from Monday 11th May. Students will also have the option to remain on school site until 3pm to complete any independent revision and will be supervised by classroom teachers during this time.



Executive Principal:
Mrs N Bryan

Associate Principal:
Mrs E Wheller



Opening times during examination season

The doors of the Academy will be open at 7:45am during the exam season for every morning exam. We recommend students take advantage of this as it allows them to access free breakfast from school during this period and afford them the opportunity to be registered promptly and get prepared and settled ready for their morning exam. Additionally, we will be running a morning exam briefing given by the Head of Department of the subject for the morning exam.

If students have not arrived by 8:15am for a morning exam, the year group team and exam team will phone home and visit your home in the minibus to bring your child in to the Academy and get them ready for their exam. We would really appreciate your support during this time.

I recognise this time is very stressful and demanding for all students. We are actively checking in with all students on a regular basis, but if you have any concerns regarding your child please do not hesitate to contact myself on jessicaeveritt@graceacademy.org.uk and I will check in with your child or offer any further support they may need to fully succeed in their GCSE exams and maximise their Limitless Potential.

Yours sincerely,

J Everitt

Mrs J Everitt
Head of Year 11