

# Grace Academy Coventry

## PROVIDER ACCESS POLICY

Status	Operational
Authors	Emily Williams/Laura Holt
Applicable to	Grace Academy Coventry
Checked by	LGB
Valid From	November 2024
Review Date	November 2025

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with The Grace Academy's legal obligations under Section 42B of the Education Act 1997.

## Pupil Entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Emily Williams

Email: [emilywilliams@graceacademy.org.uk](mailto:emilywilliams@graceacademy.org.uk)

Providers will be granted access based on locality, time of the year and to fit around curriculum assessments and exams.

Safeguarding: If providers do not provide evidence that they are DBS Approved then a member of the Careers Team or appropriate member of school staff will need to remain with them throughout. Providers will be informed of the Academy's safeguarding procedures which will need to be adhered to at all times.

### Opportunities for access

Opportunities for providers to come into school and speak to pupils and/or their parents/carers will be arranged on a case-by-case basis by following the contact procedure above. Suitability of such access requests will then be considered in light of: -

- a) relevance of the subject matter to the educational and career pathways of the intended cohort
- b) intended cohort's curriculum assessments and examination timetable.

Please speak to our Careers Department to identify the most suitable time and date.

**Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between providers and students, as appropriate to the activity. Televisions with HDMI and VGA connections can also be made available as needed in most of these rooms to aid with presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be kept in the Main Atrium 'The Street'. Students can access this area and the resources within it during dinner and break times.

**Approval and review**

Approved *[date]* by

Next review: *[date]*

Signed:

Chair of Governors

Principal